

PLHS Pointer Association
October 10, 2011 Board Meeting
Meeting Minutes
Submitted by: Heidi Mather, Substitute Secretary

In attendance: Kevin O’Beirne, Heidi Mather, Renatte Adler, Bobbie Samilson, Ian Law, Andrea Justus, Maria Gibson, Barbara Meserve, John Murphy, Rebecca Mashburn, Kerri DeRosier, Mary Kay Bates, Scott Hopkins, Sandy Valone, Judi McQueen, Eleanor Snyder, Augie Hernandez, Jason Peugh, Leslie Chinman, Lisa Laube, Lucy DeVito, Christy Scadden.

Meeting called to order at 6:05pm

Introductions and General Business - Kevin O’Beirne:

- Introduction of all in attendance.
- Annual Audit is in process. Judi McQueen is handling. It is separate from the tax preparation/filing process and other items handled by the Treasurer (Barbara Meserve). Once both the audit and taxes are completed, the budget can be prepared. Thank you to Judi, Barbara, Renatte Adler and Darlene Truver for their excellent work on these efforts.
- General Thank You to everyone - the Pointer Association accomplishes so much to help all students.
- Volunteer Opportunities - There are multiple tasks which comprise each volunteer opportunity, the Board is identifying the tasks for each opportunity and they will be distributed via email. Members can then choose an opportunity that best suits their strengths and schedules.
- eScrip – Pat Baker is still handling this volunteer opportunity (her youngest graduated from college last June) and would like to have someone handle the on campus portion of the effort. She is willing to handle the behind the scenes work but needs a parent liaison(s) to be present at school functions (“man” sign-up tables at various PLHS events throughout the year) and coordinate with Kris Spathas to send the eblasts. Ian Law is the faculty liaison. Pat focuses on Vons but more could be raised with tapping into more retailers. Please let Kevin or Lucy DeVito know if you want to take on this volunteer opportunity and they will connect you with Pat Baker. **eScrip has raised over \$11,000 in the last year and we are on pace to raise \$50,000 over the last 5 years – exceeding the Gala event which is held every 5 years. It is a VERY EASY and free way to raise money.**

VOTE: 7/10/11 eVote Minutes
Motion to Approve – Judi McQueen
Second to Motion to Approve – Maria Gibson
Vote – all in favor, none opposed, none abstained

VOTE: 9/12/11 Pointer Association Meeting Minutes
Motion to Approve as Submitted – Maria Gibson
Second to Motion to Approve – Andrea Justus
Vote – all in favor, none opposed, none abstained

Principal's Report - Bobbie Samilson:

- Tdap Booster documentation – all finished.
- Counseling Office Status – 2 counselors retained from last year, 2 new counselors have been assigned this year, 1 new counselor is filling in on a temporary basis. Final position has been posted, closes 10/10/11, will start interviewing and fill shortly.
- Senior Assemblies start 10/11/11.
- College Night is scheduled for 10/20/11 and will have a different format than in years past. There will be 5 or 6 presentations and 2 sessions to choose from.
- PA System and Announcements – ASB Students are handling.
- Homecoming – Buy tickets ahead of time. Floats will be presented during the Pep Rally and the Varsity Football Game.
- Science Department – has spent last year's money and has a gift/grant request in to the Pointer Association.
- Mandarin Chinese program – need a Pointer Association Board Member to become liaison.

Treasurer's Report - Barbara Meserve: We need an Assistant Treasurer to deposit checks – any interest (Fresh/Soph parent ideal)? This person would learn the Treasurer's responsibilities and then step into the Treasurer's role after Barbara's children are no longer at PLHS.

- Annual Giving Campaign has raised \$5,265.25 so far.
- Kick-Off Event raised \$14,258.89 (net). This is a great fundraiser during the non-Gala years.

ASB President – Jason Peugh:

- Recap of the state of the school.
- Described Homecoming and Spirit Week activities.
- Students (ASB and others) are taking on more leadership roles.

Vice President of Programs – Renatte Adler:

- Two ways to fund items: Gifts & Grants and funding the AAAs – Academics, Arts & Athletics
- Gifts & Grants:
Rebecca Mashburn – Chair
Accepting Fall Semester solicitation requests through 10/25/11 (some already received) and Spring Semester requests through 2/15/12.
Generally for faculty and staff class needs.
Fill out form from the website, submit.

Rebecca will send out a letter to the faculty detailing the parameters of the application and selection process.

Award based on meeting parameters, breadth of reach to students and if funding cannot come from another source. If there are other funding sources then the Gifts/Grants committee will steer the applicant to that money source.

Past limit has been \$1,000 per gift/grant, \$3,000 per semester, \$6,000 per year.

VOTE: Motion to keep maximum of \$1,000 per gift/grant, increase budget to \$4,500 per semester, \$9,000 per year and, if not all the money is allocated, then transfer the remaining amount to the AAA bucket for the year-end funding package – Renatte Adler

Second to Motion – Ian Law

Discussion – encourage teachers to team up with joint proposals in order to pay for larger ticket items that cover more students (second semester applications)

Vote – all in favor, none opposed, none abstained

- AAA Funds
Most from last year has been spent.
New sofas and other furniture purchased for the library.

Booster News – Eleanor Snyder:

- Golf is closing its charter; Coach should be okay with regular funding.
- Theater is closing its charter, no booster club to keep it open.
- On track for Homecoming.
- Subcommittee being formed to hire a trainer, 20 hours per week, hope to have it worked out by the Spring Semester.

VOTE: Motion to Close Golf and Theater Charters and transfer the money (less than \$100 in each account) to the ASB Account – Eleanor Snyder

Second to Motion to Close Golf and Theater Charters – Maria Gibson

Vote – all in favor, none opposed, none abstained

Volunteer Coordinator – Lucy DeVito:

- College Night is all taken care of.
- No other needs for October.

Athletic Director – John Murphy:

- Weight Room construction expected to be complete February 2012. Meeting to determine how to spend the \$90,000 for the equipment. Because this money is from the Jimmy Johnson Grant, the Grant has already funded \$72,000 and then will reimburse remaining \$18,000.
- JV and Freshman locker rooms are finished, want to paint them. Prop S Discretionary Funds paid for the locker rooms.

- Kathleen McCabe and Kathleen Einhart will be painting the boy's basketball room.
- Want to build a team room for girl's softball, field hockey and soccer.

Roundtable:

- Need PR for the school – how can we funnel all of the good news about the happenings at PLHS onto the website? Kevin O'Beirne and Kris Spathas are working on this and will report next meeting, if not sooner.
- Pointer News is on the website.
- The band has new uniforms – will be wearing the old ones on Homecoming but the new ones after that.
- School closure issues for the PL Cluster – would be helpful if High School parents became part of the discussion to share their experiences and comment on the closure proposals. The Point Loma Cluster and Dana Middle School both have blogs.
- Question arose re: Title 1 Funds/cutting. Ms. Samilson to discuss with the Pointer Association at the next meeting.

Meeting adjourned at 6:50 pm